



# Vice President for Finance & Administration

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**OLIVET NAZARENE UNIVERSITY**

**EFL Associates, Inc.**

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*Olivet Nazarene University invites applications from innovative, visionary and inspiring leaders of faith for the position of Vice President for Finance & Administration.*

## ABOUT THE UNIVERSITY

As one of the nation's top private, Christian, liberal arts universities, [Olivet Nazarene University](#) has provided an "Education With a Christian Purpose" since 1907. Olivet offers more than 30 programs through online graduate, undergraduate, and professional development



programs to meet the challenges of today's workplace. Olivet is centrally located in the historic Village of Bourbonnais, Illinois — just 50 miles south of Chicago's Loop — with additional School of Graduate and Continuing Studies

learning locations throughout Chicagoland and the Midwest. The beautiful, park-like campus includes 25 major buildings on 275 acres.

### THE HISTORY OF OLIVET

Olivet Nazarene University traces its roots to 1907, beginning in Miss Mary Nesbitt's grammar school in a house in Georgetown, Illinois. In 1908, the school's founders acquired 14 acres in the village of Olivet and moved the grammar school to the proposed campus and a Wesleyan-holiness community developed around it.

In 1909, the liberal arts college was chartered and named Illinois Holiness University, with A. M. Hills from Texas Holiness University as its

### OLIVET FAST FACTS

- About 3,500 (2,525 undergraduate) students from more than 40 states and 20 countries, representing nearly 50 religious demonimations.
- More than 90 student clubs and organizations.
- Twenty-two intercollegiate teams for men and women, plus an intramural program.
- More than 600 student-athletes participate in intercollegiate sports and carry a 3.25 average GPA.
- Member of the NAIA, NCCAA, and CCAC.
- Shine.FM/WONU: students help in the operation of Olivet's Christian music radio station.
- Worldwide network of more than 40,000 living alumni.
- Mascot: Toby the Tiger

first president. It was then given to the Church of the Nazarene in 1912, with E. F. Walker as president, when it was renamed Olivet University in 1915.

In 1939, the main building on the southern Illinois campus was destroyed by fire and prompted the school to move onto the previous campus of St. Viator's College, in Bourbonnais, Illinois. The school's name was changed in 1986 to Olivet Nazarene University (ONU), to express the advanced academic offerings.

Since then, the University has thrived by acquiring and remodeling multiple buildings to enhance the student experience. Olivet leadership also established the School of Graduate and Continuing Studies programs and opened the campus for community use, including the Chicago Bears' summer training camp and the home of the Kankakee Valley Symphony Orchestra.

## THE FIVE PRIORITIES

In October 2021, the Board of Trustees unanimously endorsed five priorities presented by President Chenoweth for 2022-2027. Those foci emerged from a 28-member President's Advisory Group, comprised of representatives of the workforce, who analyzed many data sets and conducted 25 focus groups with all of Olivet's constituents, and concluded with unusually broad and deep unity. The priorities are:

1. **P**ersistence (to realize record students graduation rates);
2. **A**ffordability (to offer a debt free pathway and four guarantees on cost management);
3. **V**irtue for our Time (agendas for four moral issues – mental health, inclusion, reasserting a historic Biblical sexual ethic as an answer to liberal patterns in American evangelicalism, and discipleship);
4. **E**fficient Stewardship (to ensure fiscal responsibility and proper stewardship of our resources);
5. **R**esponsive Recruitment (to answer the low birth rate "enrollment cliff" and suppressed non-traditional enrollment with several niche strategies).



PAVER Lead Council and Cabinet

The new Vice President of Finance and Administration will be the chief leader of the Stewardship priority.

## EDUCATION WITH A CHRISTIAN PURPOSE

Since 1907, Olivet Nazarene University has made this more than a motto, but a mission. At Olivet, faith is at the heart of superior academics, athletics, social atmosphere and ministry opportunities. Here, students not only learn how to make a living; they learn how to live. Olivetians make a difference in the world for Christ and His kingdom.

## INTERNATIONAL CHURCH OF THE NAZARENE

At Olivet, students experience the warmth, faith and strong sense of purpose that is characteristic of our parent denomination – the International Church of the Nazarene. The Church of the Nazarene is a Protestant, Christian denomination in the Wesleyan-Holiness tradition.

College Church of the Nazarene, founded in 1949, sits at the campus entrance where many community members choose to worship. More than 40 different denominations are represented among the student body, and students are encouraged to attend the church of their choice.

## STATEMENT OF FAITH

At Olivet, learning and faith go hand in hand. The University affirms that all truth is God's truth, and therefore, cannot be segmented into secular and non-secular categories and departments. Theologically, as a service of the Church of the Nazarene, the University emphasizes the theistic view of God and man as interpreted in the Wesleyan-Arminian tradition.



## STUDENT MINISTRIES

At Olivet, students have a heart for ministry. You can find students leading worship for their peers, helping re-stock supplies at the local pregnancy center, or building the next Habitat for Humanity house.

## SHALOM PROJECT

Every year, hundreds of Olivet students travel throughout the U.S. and around the world over their spring or summer breaks through the Shalom Project. Led by faculty and staff sponsors, these trips are life-changing experiences for students, as well as the people they reach.



There are numerous ways for them to get involved in the Shalom Project. Examples include working with orphaned children in Romania, delivering meals to the homeless of San Francisco, and running a sports camp in Europe. The purpose of the Shalom Project is to inspire, empower and equip students to become global minded disciples for a lifetime of support and service in cross-cultural ministry locally and internationally.

# CAMPUS HIGHLIGHTS

## PERRY CENTER

The **Douglas E. Perry Student Life and Recreation Center**, measuring approximately 168,000 square feet, is designed to strengthen the sense of community among students, as well as augment the thriving intramural and intercollegiate athletic programs.



Features of the Perry Center include:

- Eight-lane, 200-meter running track with Mondo surface
- Two pools, including a 10-lane competition pool with a constant depth of 2 meters
- Four-story rock climbing wall that is one of the largest among U.S. universities
- 72,000-square-foot field house with running track and four basketball courts
- Workout facilities, a large game area, and several classrooms
- Spacious central lounge where students can gather for recreation or study

## ELWOOD CENTER FOR STUDENT SUCCESS

The **David L. Elwood Center** is home to Counseling Services, Health and Wellness Services, and Multiethnic Student Services (MSS). The Center aims to foster a balanced Christian worldview that results in students embracing lifelong learning, personal integrity, commitment to God and His Church, and leadership opportunities at home, at work and in society.

MSS is one of the many ways the University affirms and fosters ethnic and cultural diversity. Multicultural programming is designed and implemented to increase cultural awareness, promote diversity and inclusion and provide cultural and social growth for the University community at large.

## CENTENNIAL CHAPEL

Conceived as a place for all students, faculty and staff of Olivet Nazarene University to come together, the 3,000-seat Betty and **Kenneth Hawkins Centennial Chapel** has become that and much more. The multi-purpose venue provides a place for all students, faculty and staff to come together and worship in one place. Amidst a bustling campus it is a sacred place that is inspiring and supports the spiritual life of the campus community. At the same time, it accommodates with excellence a wide range of worship and performance activities and has become an outreach tool for the larger community outside the ONU campus.



# ACADEMICS

Since 1907, Olivet has provided second-to-none academic instruction for the purpose of personal development and career preparedness. Through challenging instruction and personal interaction, students embark upon lives of service to God and humanity, living out the “Education With a Christian Purpose” mission.

Olivet offers more than 30 programs through online graduate, undergraduate, and professional development programs organized into six schools and two colleges:

- [College of Arts & Sciences](#)
- [McGraw School of Business](#)
- [Walker School of Science, Technology, Engineering and Mathematics](#)
- [College of Professional Studies](#)
- [School of Nursing](#)
- [School of Music](#)
- [School of Theology & Christian Ministry](#)
- [School of Graduate and Continuing Studies](#)



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## UNIVERSITY LEADERSHIP



**Dr. Gregg Chenoweth**  
**President**

Dr. Chenoweth graduated from Olivet in 1990 with a bachelor's degree in communication. He served as the president of Bethel University since 2013 before coming home in 2021. Dr. Chenoweth has published works in nearly 30 media outlets and previously served as the vice president for academic affairs at Olivet.



**Dr. Brian Allen**  
**Vice President for Institutional Advancement**

Dr. Allen has served Olivet for over 30 years, beginning his career as an admissions counselor in the Office of Admissions in 1982. In 1999, he was promoted to his current position as vice president for institutional advancement.



**Dr. Stephen Lowe**  
**Vice President for Academic Affairs**

Dr. Lowe is the vice president for Academic Affairs. He also serves as director of the University Honors Program and a professor of American history. He teaches upper division U.S. history electives, as well as research methods.



**Mr. Mark Reddy**  
**Vice President of Enrollment Management**

Mr. Reddy serves as Vice President of Enrollment Management on Olivet Nazarene University's President's Cabinet. Prior to this role, he served as Olivet's Executive Director of Admissions and also as the Defensive Coordinator of the football team.



**Dr. Jason Stephens**  
**Vice President for Student Development**

Dr. Stephens began as Vice President for Student Development at Olivet Nazarene University this year. He provides administrative leadership to most areas of student and campus life and reports directly to the University president.

# THE VICE PRESIDENT

The Vice President for Finance & Administration serves as a member of the President's Cabinet and provides senior leadership to 125 staff, with 7 direct reports including the chief information officer, chief accounting officer-controller, executive director for finance, director of the physical plant, director of human resources, executive director of student financial services, and director of administrative services.

## ESSENTIAL DUTIES & RESPONSIBILITIES

Candidates for this position should have several years of senior leadership experience in impacting financial management, a proven record of evangelical leadership, display excellence in execution, and possess an entrepreneurial vision well suited to the Olivet mission. In addition, candidates should demonstrate the following characteristics, skills, abilities, and understanding:

- Contribute to the interests of the entire University, not just this Division, as an Officer of the University on the President's Cabinet.
- Serve as liaison to the Board of Trustees' Business and Finance Committee, and senior leader for the ONU Foundation Board.
- Lead and successfully execute 5-year goals and strategies focusing on areas of finances, sustainability, space, debt, people, organizational structure, and technology.
- Finance the University through strategic and exceptional managerial accounting – including long range financial planning and governing key financial metrics.
- Set price and discount rates, with consultation from the Vice President for Enrollment Management, toward goals on net tuition revenue.
- Oversee human resource functions, such as wages and benefits, hiring and retention, promoting a culture of high performance and customer-focus, as measured by the Best Christian Workplace annual surveys.
- Sustain our quality facilities and manage teams for new construction, renovation, maintenance, and landscaping.
- Assure the University has adequate IT resources for each area of the University.
- Preside over emergency management, risk management, and property insurance.
- Assure effective administrative services including Sodexo (food service), the ONU Bookstore, Post Office, and working with a variety of outside contractors who provide services to the University.
- Chief liaison to attorneys for legal issues of the University.



## MISSION AND CULTURE REQUIREMENT

- Live, articulate and advocate the [ONU Statement of Mission, Faith, and Lifestyle Covenant](#).
- We value diversity as a means to enrich and deepen the educational experience. We are committed to recruit and retain mission-aligned faculty and staff from diverse backgrounds. We strive to be a more inclusive community as we seek to understand and celebrate our unique experiences and perspectives. A successful candidate will embrace this principle.
- The most preferred personal traits: enough maturity in Christian faith to disciple someone, a collaborator, listener, relational, analytical, a coach/encourager, can translate technical information to non-specialists, resilient in difficulty.
- Master's degree is expected.

## COMPENSATION

The compensation package will be competitive and market-based, corresponding to the experience level and qualifications of the candidate. Superb executive and [employee benefits](#) are offered.



# APPLICATION & NOMINATION PROCESS



EFL Associates (<https://eflassociates.cbiz.com>), an executive search firm, is assisting Olivet Nazarene University with its search for this important leadership position. All calls and inquiries should be made through the search firm. Nominations and applications will be held in strict confidence and candidates will remain confidential until the final stage of the search, at which time the express permission of finalists will be obtained before making their candidacy public.

## APPLICATION PROCESS

- **STEP 1: Complete a brief online application**
  - <https://www.surveymonkey.com/r/OlivetVPFA>
- **STEP 2: In lieu of a Cover Letter, please complete the online Executive Candidate Questionnaire (ECQ)**
  - <https://www.surveymonkey.com/r/OlivetVPFA-ECQ>
- **STEP 3: Send us your résumé or curriculum vitae**
  - Send in **PDF format** please
  - Send to [ApplyHigherEd@eflassociates.com](mailto:ApplyHigherEd@eflassociates.com)
  - Email subject line should read "Olivet VPFA Application"

## KEY DATES

- Application deadline is November 1, 2022
- Semi-Finalist Interviews are tentatively scheduled for early December 2022
- Finalist Campus Interviews are tentatively scheduled to be completed prior to Christmas

## CONFIDENTIAL INQUIRIES

**Steve Waldron, JD**

Managing Director, Higher Education Practice

816-945-5423 (direct)

[swaldron@eflassociates.com](mailto:swaldron@eflassociates.com)

## APPLICATION QUESTIONS & NOMINATIONS

*If you would like to provide a nomination, please email all pertinent information (including an email address and phone number of the nominee) to:*

**Edith Ketay**

Project Manager, Higher Education Practice

816-841-4001 (direct)

[Edith.ketay@eflassociates.com](mailto:Edith.ketay@eflassociates.com)